

Riversides School



RIVERSIDES
EVERY STUDENT MATTERS

SCHOOL CAREERS STRATEGY AND ACTION PLAN

**SEPTEMBER 2020
to
AUGUST 2022**



Riversides School is an active member of the Worcestershire Careers Hub and supports the development of Worcestershire's Future Workforce through the Worcestershire Enterprise Adviser Network



Riversides School CAREERS STRATEGY

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Riversides School

CAREERS STRATEGY

Purpose and aims

Riversides School is fully committed to ensuring that all of our students acquire the skills, knowledge and attitudes to manage their learning and career progression.

(Riversides School) has already established a range of effective careers guidance activities which we hope will guide support our students to achieve positive destinations such as A 'levels, Higher Education, Apprenticeships, Technical routes or Employment.

This careers strategy sets out Riversides Schools key approaches internally and externally to enhance the current careers guidance activities and participation opportunities already available to our students. The aim is to ensure that students are fully prepared for and informed effectively about their next steps and can therefore aspire to achieve their full potential. We want to ensure that our students have both the aptitude and interpersonal skills to effectively communicate and add value within the workplace.

The school will collaborate throughout this strategy with a range of external agencies to help us ensure we will meet all of the mandatory requirements contained within the Department for Education's new careers strategy. These partnerships will include working alongside The Careers and Enterprise Company (CEC), The Worcestershire Local Enterprise Partnership (WLEP), Worcestershire County Council (WCC), Further Education (FE) and Higher Education (HE) providers, Worcestershire Apprenticeships (WA) and a wide range of local employers.

High quality careers guidance is a crucial part of improving social mobility. Young people make choices based on what they know and what they think is available to them. If our young people are made fully aware of the career pathways and opportunities available to them, they will be more able to make informed choices about which qualifications and career pathways which will enable them to achieve their goals.

The strategy includes measures to further develop and improve the current provision on offer to students and will ensure that Riversides School will meet the requirement to meet the eight "Gatsby Benchmarks", set out within the Department for Education's careers strategy by August 2022.

This strategy outlines our whole school approach to delivering careers guidance to all of our students throughout their journey through education. Career's activity will therefore take place across years 7 through to year 13 as part of the mandatory requirements set by the Department for Education and contained within the Gatsby Benchmarks.

Background Information



The Careers and Enterprise Company was set up in 2015 to transform careers and enterprise provision in schools and colleges across England.

The Careers and Enterprise Company had an initial remit to improve employer engagement, through the creation of the Enterprise Adviser Network and support schools to increase the delivery of activities which would help them build long lasting employer relationships (Gatsby Benchmarks 5 and 6).

Worcestershire's Enterprise Adviser Network

The Worcestershire Local Enterprise Partnership (WLEP) and Worcestershire County Council, through their contract with the Careers and Enterprise Company, have been delivering the Worcestershire Enterprise Adviser Network (WEAN) since January 2017 and has placed business leaders within schools to support them with the facilitation of careers related activity and support their achievement of Benchmarks 5 and 6.

Worcestershire was one of the first LEP areas in England to be awarded a central contract with the Careers and Enterprise Company and has been seen as an influential area as the Enterprise Adviser networks were being developed across England.

The WLEP has been leading the way nationally regarding network performance since the delivery of this initiative began and was delighted to become the first LEP area in the country to secure 100% participation from their education establishments. (50x)

The WLEP was also instrumental in demonstrating the need for total inclusion. The WEAN was one of the first areas in the country to also ensure that ALL of our Special Schools and Short Stay Schools were allowed to participate within the initiative.

To date Worcestershire has recruited 80+ Enterprise Advisers and assigned each of them to schools participating within the initiative.

In September 2017, due to the success of the WEAN, the WLEP were given permission to develop and deliver a Middle School Pilot and work with 16 schools covering Wychavon, Redditch and Bromsgrove.

THE CAREERS &
ENTERPRISE
COMPANY
ENTERPRISE ADVISER NETWORK
WORCESTERSHIRE

The Careers Strategy



**Careers strategy:
making the most of
everyone's skills and
talents**

December 2017

In December 2017 the government's Department for Education launched the latest version of their "Careers Strategy". This new strategy places the Careers and Enterprise Company at the heart of driving forward careers provision for young people. Their enhanced role is to act as a catalyst in the fragmented landscape of careers and enterprise, supporting programmes that work, filling gaps in provision and ensuring coverage across the entire country.

This new strategy adopted the Gatsby Benchmarks, which were originally developed by the Gatsby Foundation in 2014. These benchmarks were based on international research and helped identify best practice and guidance for education establishments in order for them to deliver high quality careers guidance to young people across England. These benchmarks have also formally been adopted by OFSTED and will now form part of their school inspection process.

The Eight Gatsby Benchmarks of Good Career Guidance are:

- 1) A stable careers programme**
- 2) Learning from career and labour market information**
- 3) Addressing the needs of each pupil**
- 4) Linking curriculum learning to careers**
- 5) Encounters with employers and employees**
- 6) Experience of workplaces**
- 7) Encounters with further higher education**
- 8) Personal guidance**

Careers Hubs

Since October 2015, the Gatsby Charitable Foundation, in partnership with the Careers and Enterprise Company, has also been running a Careers Hub pilot in the North East Local Enterprise Partnership area. This Careers Hub pilot was put in place to build on the support provided through the Enterprise Adviser Networks to achieve benchmarks 5 and 6 and support schools and colleges to achieve all eight of the Gatsby Benchmarks.

Following the conclusion of this pilot the Department for Education's Careers Strategy has requested that the Careers and Enterprise Company scale up this model by establishing 20 more Careers Hubs across the country, based on the North East Pilot model.

What is a Careers Hub?

A Careers Hub is a group of between 20 and 40 secondary schools / colleges / SEN Schools located in the same geographical area, working with universities, other education and training providers, employers and career guidance professionals to ensure that ALL the Gatsby Benchmarks are delivered in each school and college within the Hub and that careers outcomes are improved for all young people. Schools and colleges within the Hub should have a shared vision of how they will work together to improve outcomes for the young people in their area.



Worcestershire Careers Hub

In July 2018 the Worcestershire LEP, in partnership with Worcestershire County Council were successful in their bid for Worcestershire to be awarded "Careers Hub" status by the Careers and Enterprise Company.

The Worcestershire LEP will develop a careers Hub which exceeded the maximum number of 40 educational establishments. The "Hub" delivery team over the next 2 years will work with member schools to ensure not only are they meeting the mandatory requirements set out within the Department for Education's Careers Strategy, achieve all eight of the Gatsby Benchmarks but will also ensure that Worcestershire students will receive an increased number of employer encounters and activities which will in turn prepare them for the world of work.

The delivery team will continue to build on the success of their showcase careers event, the Worcestershire Skills Show, support the promotion of the apprenticeship agenda, working with our partner Worcestershire Apprenticeships, and ensure that ALL schools provide students with the opportunity to meet with FE / HE / Training providers and universities to ensure they can continue to make informed choices about which educational and vocational pathways are open to them.

Work will also continue to expand the range of information available to students, parents, employers and teachers through the "Skills4Worcestershire" careers signposting website.



Strategic Careers Leader

As set out within the Department for Education's Careers Strategy Riversides School is required to have a designated member of our Senior Leadership Team named as our schools Strategic Careers Lead.

The Strategic Careers Lead will have the responsibility to make sure that we as a school meet our mandatory requirements and work towards achieving all eight of the Gatsby Benchmarks by August 2022.

Madeleine Hill, the Head of School has agreed to undertake this role.

Madeleine Hill will provide both the Executive Head Teacher and the board of governors with regular updates on our progress and will work closely with the Worcestershire LEP delivery team, our assigned Enterprise Adviser and local employers to ensure we deliver this strategy.

Our Careers Team

Madeleine Hill will lead our team which will include the following staff members:



Ros Shadlock Careers and Transitions Advisor, Advance Trust Team



Rebecca Chapman is our Primary careers Lead



Holly Sutton and Edward Fenner are our Secondary careers Leads



Our Enterprise Adviser

Through the Worcestershire LEAs Enterprise Adviser Network Riversides School are delighted to have been assigned our own designated enterprise adviser.

Lyn Blewitt and Julie Snell will be supporting our careers team to assist us to facilitate careers related activity which will help us achieve Gatsby Benchmarks 5 and 6.

May we introduce our assigned Enterprise Adviser.....

Lyn Blewitt – HR Consultant, Omega

Lyn's HR experience extends into 3 decades and includes working for 15 years at a senior level in private and public sector organisations and in consultancy.

Most recently, after 12 years with Worcestershire County Council, Lyn set up Omega HR to provide professional high-quality HR consultancy.

Lyn is delighted to be involved with the Careers and Enterprise programme and has enjoyed working with Riversides School from the earliest stages to help its students embrace the opportunities available.



Biography - Julie Snell

- Chair, Scotland 5G Centre
- Non-Executive Herefordshire & Worcestershire Health & Care NHS Trust
- Non-Executive Director Worcester Local Enterprise

Julie Snell has 30 + years' experience as a business leader having successfully established new technology markets and leading technology innovation in telecoms / digital IT.

Julie was part of the leadership team that developed BT's first public Wifi project, BT Openzone. She spent five years on the board of the global telco group Wireless Broadband Alliance, two years as Chair. In 2017, Julie was appointed as director and CEO of Bristol's Smart City infrastructure and computer network company Bristol is Open.

Currently Chair of Scotland 5G Centre, Non-Executive Herefordshire & Worcestershire Health & Care NHS Trust, Non-Executive Director Worcester Local Enterprise Partnership Vice President of the Urban Technology Alliance, a global community of international smart city players, Non-Executive at Col8, and a mentor for Babbasa, to help young people realise their employment or enterprise ambitions.



Current position at Riversides School

Students are currently receiving the following careers related support or participating within the activities listed below during their journey through school:

Year3/4 – Year 6

Pupils explore working life through age-appropriate activities including play, role-play, drama and subject based learning. They begin to learn skills and attitudes which are relevant to the workplace- eg, planning, co-operating, communicating, following instructions, showing leadership, being proactive and resilient. They take part in visits to their local community where they interact with people who are at work. Careers is linked to their termly topic and they focus on a career of the week.

Each pupil has an Annual review of their Education, Health and care Plan which provides a forum for the pupil's route towards adulthood to be discussed.

Year 7- Year 8

In years 7 & 8 we aim to develop a range of age appropriate skills that prepare our young people for life after school and their individual journeys. We strive to develop resilience, independence and realistic aspirations that our young people can aspire to and feel motivated to improve. This will lead to preparation for the work place or other

life experiences. We have devoted part of the curriculum to Work Related Learning where we address the skills and range of employment opportunities.

All pupils take part in a weekly careers lesson as well as taking part in assemblies linked to careers where people come and discuss their jobs. This could include the skills/ academic expectations, wages, promotion available.

Year 9

In Year 9 the students start to work closely with one of the Careers Advisors employed by CLPT Trust and along with outside providers, work on communication skills and work on acquiring other relevant skills in preparation for the world of work and for making choices.

The EHCP is reviewed annually and routes for after school are discussed. In Year 9 a transition review is held where our Careers Advisor is able to meet with parents/carers in the young person's EHCP meeting. They are also able to meet with the Advisor at parent's evenings or make contact to arrange an individual meet

We profile all students in Year 9 using a range of resources to see where their interests lie to help with progress through the school and their subject choices. Employer visits, guest speakers and enterprise activities are introduced in Year 9. All pupils also take part in a weekly careers lesson.

Year 10 and Year 11

Students access Careers and Enterprise learning in the following ways:

- Weekly timetabled “Work Related Learning” sessions. These help explore future ideas, investigate the world of work, look at attitudes to work and money and the changing world of work.
- Where appropriate Work Experience tailored to an individual student's needs and interests. This can be done termly or ongoing depending on a student's needs and may be carried out in school or in an outside organisation.
- A planned series of encounters with employers either through students visiting workplaces or by employers coming into school.
- Enterprise opportunities and projects devised by students, staff and our volunteer Enterprise Advisors.
- Regular meetings with the Careers Advisor.
- College Link- there is an opportunity for Yr 10 & 11 Students to attend a local college for one day each week in order to explore the options available for school leavers.
- Students will have the opportunities to find out about courses that are available to them when they leave school through visiting a “Life Beyond School Event” held in one of the Trust schools and the Worcestershire Skills Show.
- Visiting Colleges and Training providers.
- Opportunities to work with our Business Advisor, Lyn Blewitt, to complete CVs, attend coaching interviews as well as formal interviews.

- To attend our ‘World of Work’ week where pupils visit a number of businesses and gain knowledge into the running of a range of different companies.
- Visiting our local and other relevant University to give pupils aspirations and a wider range of opportunities.
- Completing online tours of universities.

Destination Information

Our Careers Advisors record where the student’s transition to on leaving Riversides and also keep the Local Authority informed of these destinations. Depending on the home address of the students, some of the destinations include the local colleges within the county; HOW college in Worcester and Redditch, Warwickshire College Group (Evesham, Pershore and Malvern), Kidderminster College, Kidderminster Academy, Worcester Sixth Form College. There are also some students who prefer to move onto a training provider, for example NOVA training, Droitwich CVS, Mencap and Fork Lift Training or pursue traineeships/apprenticeship if appropriate.

The Careers Team will work closely with other professionals working with the students to ensure a smooth transition. The Careers Team contact all leavers and their families in the Autumn Term to check they have settled into the new placement and will continue to support in the early days of transition.

Teaching staff contribute to the delivery of careers guidance through:

Teachers plan dedicated careers lessons which highlights particular areas of interest and suitable employment options for all students. They also provide opportunities for completing applications, CVs as well as interview techniques. All leavers are given an interview pack which includes specific feedback linked to them.

Local Employers contribute to the delivery of careers guidance through:

Local employers offer bespoke work placements for students where appropriate. Workplace visits are arranged in conjunction with the Enterprise Advisors and Worcestershire Apprenticeships. Visits to Army recruitment arranged for appropriate students and individual speakers and visits arranged according to specific interests of the students.

Parents contribute to the delivery of careers guidance through:

Parents attend Option evenings in Year 9 to support students to make informed choices which will then enable teachers to create differentiated timetables for KS 4. School also liaises with parents to book and attend a range of college open days local to the students.

Our Objectives for 2021 to 2022

1. A Stable Careers Programme

- To ensure the careers programme is delivered by individuals with the right skills and experience. The school will, wherever possible, use qualified careers professionals to offer advice and guidance to all or the overwhelming majority of students.
- To enable students to have an understanding of the full range of opportunities available to them, the skills that are valued within the workplace and to have first-hand experience of a work environment.
- To develop and publish a careers programme that will raise the aspirations of all students regardless of academic ability and is tailored to meet their individual needs wherever possible.
- To ensure our Careers Strategy is fully supported by the Senior Leadership team within school and is approved by the board of governors
- To ensure there is a clear focus on the activities which support enterprise, employability skills, workplace experiences and qualifications which employers' value.
- To regularly evaluate our careers strategy to determine the impact of our careers related activity based on the feedback provided to us by students, teachers, employers and where appropriate parents.
- To maintain high quality careers provision endorsed by the Careers and Enterprise Company and to review the improvement of our programme by using the Compass evaluation and Compass Careers Dashboard tools.

2. Learning from Career and Labour Market Information

- To encourage and increase the use of online careers tools and packages across all year groups. Working with our own careers team, key partners, stakeholders, local and national professional bodies.
- To utilise and then support the development of labour market information to ensure staff and students are informed in their decisions and the advice being given. Work with the Worcestershire LEP and the Careers and Enterprise Company to help establish key priority areas which need to be developed.
- To promote the values of labour market information to parents /carers (where appropriate) to access and understand this information. To investigate careers and opportunities in learning, work and apprenticeships and how these meet the local and national priorities.

3. Addressing the Needs of the Pupil

- To develop mechanisms to report, track and monitor compliance in relation to the Careers Strategy objectives.
- To develop accurate tracking systems to ensure students are able to keep track of their own journey, record and access the advice they have received and monitor the agreed actions and next steps
- To ensure that a programme of activity takes place which raises the aspirations of all students and challenges stereotypical thinking in terms of equality and gender.

- To ensure that students with particular vulnerabilities and those who are at risk are appropriately supported and identified through close working relationships with the full range of educational and support agencies.
- To ensure that careers guidance for learners with special educational needs and disabilities (SEND) is differentiated, where appropriate, and based on high aspirations and a personalised approach. Careers guidance for learners with SEND should be based on the students own aspirations, abilities and needs.

4. Linking Curriculum Learning to Careers

- To ensure that subject teachers across the whole school support the delivery of careers education and guidance and are able to link the content of curriculum with careers, even in lessons which are not specifically occupation led. Subject specialist staff can be powerful role models to attract students towards their field and the careers that flow from it.
- To integrate national initiatives and project opportunities within the curriculum to enhance that range of careers related activity taking place within school. e.g. Young Enterprise and Code Clubs.
- To ensure that careers related activities are built in throughout the school year and not just towards the end of any given topic / subject being delivered.
- Specific focus will initially be placed on linking curriculum to careers in English, Maths, Sciences and PHSE lessons.

5. Encounters with Employers and Employees

- To ensure that students receive at least ONE meaningful encounter with an employer during every year they are at school.
- To increase the number of activities which are conducted within school with the support of local employers.
- To ensure that students have the opportunity to improve employability skills and their understanding of and awareness of entrepreneurship
- To enable learners to gain the confidence to compete in the labour market by providing opportunities to gain the practical know-how and attributes that are relevant to gaining employment.
- To develop marketing materials for employers which will help them easily understand the impact of their involvement, the breadth of options available to them and the ways in which they can show they meet their corporate social responsibility.
- To create mechanisms where parents and alumni can express their interest to actively support employer related activity taking place within the school.
- The school will also encourage students and parents to attend careers events such as the Worcestershire Skills Show held annually in March and the Worcestershire Apprenticeship show held annually in October.

6. Experiences of the Workplace

- To ensure that students receive at least ONE meaningful experience of the workplace by the end of year 11

- To ensure that students receive at least ONE further meaningful experience of the workplace during years 12 and 13.
- To increase the number of employer workplace visits which will take place to enable students to gain more of an understanding of the wide range of employment opportunities available within specific industry sectors based in Worcestershire.
- To strengthen our links with local employers and support our Enterprise Adviser to facilitate careers related activity within school

7. Encounters with Further and Higher Education

- To ensure all / overwhelming majority of students receives at least ONE meaningful encounter with Sixth Form Colleges and FE Colleges.
- To ensure all / overwhelming majority of students has been provided with information about the full range of apprenticeships including higher level apprenticeships through the Worcestershire Apprenticeships activity offer.
- To ensure all / overwhelming majority of students have experienced meaningful encounters with universities.

8. Personal Guidance

- Ensure all / overwhelming majority of students have had an interview with a professional and impartial careers adviser by the end of year 11
- Ensure all / overwhelming majority of students has had at least TWO interviews with a professional career's adviser by the end of year 13.

Promotion of Careers related activities

Riversides school will encourage the promotion of ALL careers related activity which takes place within the school through the creation of case studies and will share this activity through social media channels.

This careers strategy document along with any case studies documents that are created will be placed on the school's website. These will also be shared with the Worcestershire LEP to be used to promote best practice across ALL career's hub member schools.

This promotion will enable us, and our partner organisations, to be able to capture the evidence we are required to provide both OFSTED and the Careers and Enterprise Company (and demonstrate that the activity taking place within our school) meets the requirements set out within the Department of Education's Careers strategy.

Action Plan 2021 / 2022

- Identify a named person from the SMT to become our Strategic Careers Lead by the end of September 2021 – Madeleine Hill
- Create a whole school Careers Strategy which is to be published on the school website and has gained approval from the schools Senior Management Team and the Board of Governors by the end of September 2021 – October 2021

- Raise awareness of the Careers Strategy with key staff within the school to enable them to contribute towards the need to link careers to the curriculum within school.
- Inform parents of the creation of the school's new careers strategy and inform them of its location on the school website
- Complete the Compass Evaluation Tool and the Tracker tool on a regular basis as per the terms of our agreement in joining the Worcestershire Careers Hub.

Timetable of planned careers related activity				
Autumn Term 2021				
Year Group	Activity Description	Date	Covering Benchmark	RAG Status
Year Group	Activity Description	Date	Benchmark	RAG Status
KS 3 and 4	Regular career lessons On site	weekly	1/2/3/4/5/6/7/8	
11	Apprenticeship Talk in School -on site	Oct 21	3/7	
7/8/9	Malvern Festival of Innovation -off site Links with universities	9/10/21		
9	Careers planning interview -on site with careers adviser	Nov 21	8	
11	Careers 1-1 interview and Action plan-on site (with our Enterprise Advisers)	Nov 21	8	
9/10/11	Careers and Transition support delivered to students and their parents/carers through the annual review of EHCP -on site	Annual and on request	1/2/3/8	
Yr 9/10 & 11	Local college and training provider visits -on site	TBC	3/7	
11	Two Counties Training (talk in school)	TBC	3/7	
11	Visit to a local Two Counties provider -off site	TBC	3/7	
9/10/11	Life Beyond School Event Kingfisher School /Riversides Links to a range of employers	TBC	3/5/6/7	

3/4/5/6	Career of the week-links to topics taught-displays-in school A range of employers visiting in school	Weekly		
All year groups	Assemblies-linked to world of work-in school	Half termly		
All year groups	Careers visits by a range of providers-in school A range of employers visiting school.	Half termly		
Timetable of planned careers related activity				
Spring Term 2022				
Year Group	Activity Description	Date	Covering Benchmark	RAG Status
Yr 9/10 & 11	Completion of student views prior to review -on site	TBC		
11	Careers and Transition support delivered to students and their parents/carers through the annual review of EHCP -on site	Annual and on request	1/2/3/8	
11	Visit to range of training providers as appropriate to individual needs -off site	TBC	3/7	
11	CV workshop -on site	TBC	3	
11	Application forms -on site	TBC	3	
9/10/11	Mock Interviews -on site (with our Enterprise Advisers)	TBC	3	
10	Accessing JED -on site		2/3	
10/11	1:1 Careers interview-on site (with our Enterprise Advisers)		8	
	Worcestershire Skills Show -off site	TBC	3/5/6/7	
10/11	Local college and training provider visits -off site			
Whole school	Regular career lessons -on site Links to employers		1/2/3/4/5/6/7/8	

Timetable of planned careers related activity				
Summer Term 2022				
Year Group	Activity Description	Date	Covering Benchmark	RAG Status
9/10	Careers and Transition support delivered to students and their parents/carers through annual review of EHCP -on site	Annual and on request	1/2/3/8	
9/10	Visits to local colleges and training providers -off site	TBC	3/7	
Whole school	Regular career lessons -on site Visits from local employers		1/2/3/4/5/6/7/8	

Careers Programme and Provider Access Policy

Introduction

This policy statement sets out the arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Riversides School is committed to providing a personalised education package for all our pupils, and this is reflected by our careers programme. Pupils will access different elements of the programme at different stages of their education whilst the focus will always be on preparing them for their future pathways, considering their own preferences. Our Careers Action Plan outlines our generic careers offer from **Year 3 to Year 11**. For some pupils, a more personalised offer will be in place.

Our focus links directly to the requirements of the '*Gatsby Good Career Guidance*' report (2014) which became the basis for the statutory '*Career's guidance and access for education and training providers*' (2018).

Pupil entitlement

The statutory guidance is relevant to 'all pupils in years 7-13' and we will also consider young people's developmental ages when preparing appropriate careers activities at **Riversides School** ensuring that our pupils receive a careers programme which offers them opportunities to:

- find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships.
- understand how to make applications for the full range of academic and technical courses.

School's Careers Leader

Parents, teachers and employers may gain further information about our careers programme by contacting:

**Madeleine Hill,
Head of School,
01905-21261,
Email: enquires@riversidesschool.co.uk**

Measuring and Assessment of the impact of the careers programme on pupils.

Evaluation of our careers programme is designed to enable us to examine what we do, consider how we can improve it and provide stakeholders with a summary of this. This will include gathering information from the pupils about how they feel about their experiences in relation to the careers programme.

Pupil progress in Careers lessons will be evaluated each term as part of our ongoing Pupil Tracking process.

It is our aim to provide pupils with both experiences of the workplace and / or encounters with employers. These encounters and experiences will take place as part of curriculum lessons / workplace visits / assemblies / attending Careers Fairs and Events.

Management of provider access requests.

Providers wishing to request access should contact:

**NAME OF STAFF MEMBER :Madeleine Hill
ROLE OF STAFF MEMBER :Head of School**

**STAFF MEMBER TEL NO: 01905-21261
Email:**

Opportunities for access

Our curriculum and careers programme include opportunities for providers to come into school to speak to our pupils and/or their parents/carers.

These can be arranged during timetabled Careers lessons or at other suitable times.

Please speak to our designated staff member to identify the most suitable opportunity for your organisation.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the designated staff member or a member of their team. Providers are welcome to leave a copy of their prospectus or other relevant course literature with the designated staff member, who will ensure that these are available for the pupils to have easy access.

Provider Access Requests

All requests will be given due consideration by **Riversides School** and Senior Leadership and requests will be refused if:

- They impinge on students' preparation for public or internal exams
- They clash with other school events such as visits, other speakers, well-being days, school photographs, sports days, public or internal exams, parents' communication events etc.
- The school is unable to provide staff to support the presentation or talk due to previous commitments
- Rooming for the talk or event is unable to be found due to timetabling clashes

Feedback

Riversides School welcomes parental and employer participation within our careers related activities. Should you wish to support our activity or provide feedback on our Careers Strategy then please contact our Strategic Careers lead directly.

Useful links / Resources

The Careers Enterprise Company	https://www.careersandenterprise.co.uk/
Gatsby Foundation	http://www.gatsby.org.uk/education/focus-areas/good-career-guidance
Post 16 Skills Plan	https://www.gov.uk/government/publications/post-16-skills-plan-and-independent-report-on-technical-education

Department of Education Careers Strategy	https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/672418/Careers_guidance_and_access_for_education_and_training_providers.pdf
Skills For Worcestershire	http://www.skills4worcestershire.co.uk/
Government Careers Strategy December 2017	https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/664319/Careers_strategy.pdf
National Careers Service	https://nationalcareersservice.direct.gov.uk/
UCAS (Universities and Colleges Admissions Service)	https://www.ucas.com/
Worcestershire Local Enterprise Partnership	http://www.wlep.co.uk/
Worcestershire Apprenticeships	http://worcsapprenticeships.org.uk/
HOW College	http://www.howcollege.ac.uk/
Kidderminster College	http://kidderminster.ac.uk/
Warwickshire College Group	https://wcg.ac.uk/page/1/home
Worcester University	https://www.worcester.ac.uk/